

▶MARTHA KO

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SUMMARY

Result-oriented expert with a sensitive mind for figures with 3+ years of experience in performing quality audits. Successful track record of checking company's financial records, bookkeeping and accounting methods to identify efficiency improvements that maximise assignment profitability.

EXPERIENCE

Audit Supervisor, EY Enterprises Ltd.

Jun 2011 - Present

- ▶ Performed test of controls to evaluate key controls around accounts payable, treasury, sales divisions, and other business operations
- ▶ Planned and performed IT, financial, operational and compliance audits, including risk assessment, audit program development, conducting fieldwork, etc
- ▶ Prepared quarterly audit reports and provided recommendations for improvements to enhance business control and efficiency
- ▶ Liaised with 3 external parties for the efficient completion of audit assignments in accordance with the designated audit plan

ACHIEVEMENTS

- ▶ Reduced risk of financial misstatement and operational deficiencies by recommending implementation of key controls
- ▶ Developed process flows and made updates to process narratives through the identification of gaps

QUALIFICATIONS

CPA Qualification Programme

Passed Module A (Financial Reporting), Module B (Corporate Financing) and Module D (Taxation)

Hong Kong University of Science and Technology, 2008-2011

Bachelor of Business Administration (Honours) in Professional Accounting

COMPUTER SKILLS

Microsoft Office (Word, PowerPoint, Excel & Access), ERP Systems

LANGUAGES

Cantonese (Native) English (Fluent) Mandarin (Proficient) Japanese (Basic)